



Summer Student Employment Opportunity Conservation Services Assistant

Job Overview

The Grand River Conservation Authority (GRCA) Conservation Services team requires a student to assist with the development and delivery of outreach activities to encourage participation in GRCA agricultural stewardship programs, and promote adoption of best practices to reduce phosphorus losses.

Specific Accountabilities

- Assist with planning and delivery of outreach activities and events (webinars, workshops, tour) to promote phosphorus reduction best practices and participation in GRCA agricultural stewardship programs.
- Research and draft content to support the development of outreach materials (newsletters, presentations, social media, website, press releases)
- Assist with the collection and mapping of stewardship program and project data.
- Support data management tasks related to delivery of Conservation Services stewardship programs

Skills/Qualifications

- Familiarity with local farm practices, production systems and soil health best management practices
- Proficiency with Microsoft Office Suite and familiarity with ArcGIS software
- Experience developing content for social media platforms
- Excellent communication skills (written and verbal)
- Highly organized and self motivated
- Must be currently enrolled as a full time post-secondary student.
- Valid Ontario 'G' driver's license in good standing

Work Period: May 5, 2025, to August 29, 2025

Pay Range: \$20.00 per hour.

Hours of Work: 7 hours per day Monday to Friday

Location: GRCA Admin. Centre, Cambridge

The GRCA strives to provide a collaborative and respectful work environment. We value the health and well-being of our employees and prioritizes Health and Safety in our workplace

Students have the option to participate in the OMERS defined benefit pension plan, with generous employer matching.

To Apply: Please send a resume and covering letter to careers@grandriver.ca in MS Word or PDF format and quote "Conservation Services Student" in the subject line.

Deadline for Applications: 4:00pm January 30, 2025

We thank you for your interest, however only candidates under consideration will be contacted.

GRCA is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accessibility accommodations at any point during the application and hiring process, please contact us. Any information received relating to accommodation will be addressed confidentially.

Pursuant to section 29(2) of the Municipal Freedom of Information and Protection of Individual Privacy Act R.S.O. 1990, C. M.56 the personal information contained on this form is collected under the legal authority of the Conservation Authorities Act, R.S.O. 1990, chapter C.27 and is used for recruitment purposes. Questions about the collection of personal information should be directed to the Manager of Human Resources, Grand River Conservation Authority, PO Box 729, 400 Clyde Road, Cambridge, Ontario N1R 5W6. 519-621-2761.